



Leicester  
City Council

## **MEETING OF THE HOUSING SCRUTINY COMMISSION**

**DATE: WEDNESDAY, 18 MARCH 2015**  
**TIME: 5:30 pm**  
**PLACE: Meeting Room G.01, Ground Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ**

### **Members of the Scrutiny Commission**

Councillor Newcombe (Chair)  
Councillor Alfonso (Vice Chair)

Councillors Aqbany, Joshi, Mayat, V. Patel, Potter and Westley

Members of the Scrutiny Commission are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

#### **Officer contacts:**

**Angie Smith (Democratic Support Officer):**

Tel: 0116 454 6354, e-mail: [Angie.Smith@leicester.gov.uk](mailto:Angie.Smith@leicester.gov.uk)

**Jerry Connolly (Scrutiny Support Officer):**

Tel: 0116 454 6343, e-mail: [Jerry.Connolly@leicester.gov.uk](mailto:Jerry.Connolly@leicester.gov.uk)  
Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ

## Information for members of the public

### Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk), from the Council's Customer Service Centre or by contacting us using the details below.

### Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Democratic Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at [www.leicester.gov.uk](http://www.leicester.gov.uk) or from Democratic Support.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Democratic Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### Further information

If you have any queries about any of the above or the business to be discussed, please contact Angie Smith, **Democratic Support on (0116) 454 6354** or email [Angie.Smith@leicester.gov.uk](mailto:Angie.Smith@leicester.gov.uk) or call in at City Hall, 115 Charles Street.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

## **PUBLIC SESSION**

### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

**3. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The minutes of the meeting of the Housing Scrutiny Commission held on 3<sup>rd</sup> February 2015 are attached, and Members are asked to confirm them as a correct record.

**4. QUESTIONS, REPRESENTATIONS OR STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations or statements of case received in accordance with Council procedures.

**5. PETITIONS**

The Monitoring Officer to report on the receipt of any petitions received in accordance with Council procedures.

**6. COMMUNAL CLEANING TASK GROUP REPORT**

**Appendix B**

The Chair will present the communal cleaning scrutiny task group report.

The Housing Scrutiny Commission is invited to approve the recommendations within the report.

**7. RENT ARREARS REPORT**

**Appendix C**

The Director of Housing submits a report on rent arrears for the period October 2014 to December 2014.

**8. TENANTS' AND LEASEHOLDERS' FORUM ACTION AND DECISION LOG**

**Appendix D**

The Housing Scrutiny Commission is asked to note the attached notes from recent Tenants' and Leaseholders' Forum meetings.

**9. HOUSING SCRUTINY COMMISSION WORK PROGRAMME**

**Appendix E**

The Housing Scrutiny Commission is asked to note the attached work programme.

**10. ANY OTHER URGENT BUSINESS**